

COSTA RICA INTERNSHIP INSTITUTE  
(CRINI)  
Apartado Postal 1171, C. P. 2050  
San Pedro, San José, Costa Rica  
Phone: (506) 2273 5286 Fax (506) 2273 5285  
Email: info@costaricainternships.com

## THE COSTA RICA INTERNSHIP PROGRAM APPLICATION FORM

- 1-Copy and paste entire text of this document into a word document
- 2-Complete each question
- 3-Email your application to: [info@costaricainternships.com](mailto:info@costaricainternships.com)
- 4-Print and sign a copy
- 5-Once we have received and reviewed your application, we will send you an acceptance letter and invoice for your \$300 non refundable deposit.
- 6- Mail a signed copy of your application along with your resume, one letter of recommendation and your check for \$300 to the following address:

Costa Rica Internship Institute CRINI  
P.O.Box 1171  
C.P. 2050, San Pedro  
San Jose, Costa Rica

- 7- After receiving your deposit we will send you an acceptance and placement notification along with important internship and country information.

Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Sex: Male: \_\_\_\_\_ Female: \_\_\_\_\_

Current college or university (if applicable): \_\_\_\_\_

Major: \_\_\_\_\_

Current employer or occupation (if applicable): \_\_\_\_\_

College or university (if applicable) \_\_\_\_\_

Passport number and country: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

Email address: \_\_\_\_\_

Person to contact in case of emergency: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Anticipated internship start date: \_\_\_\_\_

End date: \_\_\_\_\_

Flight information (if available)

Day and date: \_\_\_\_\_ Airline : \_\_\_\_\_

Flight Number: \_\_\_\_\_ Arrival time: \_\_\_\_\_

Airport pick up (circle one) YES NO

**LANGUAGE**

1- How many years of formal Spanish language training have you had? \_\_\_\_\_

Where and when? \_\_\_\_\_

2- Have you ever studied/travelled/lived in a Spanish speaking country? \_\_\_\_\_

Where and when? \_\_\_\_\_

3- Other languages spoken? \_\_\_\_\_

4- What is your current Spanish language level?           None ( )       Beginner ( )

Intermediate ( )       Advanced ( )       Fluent ( )

5- How comfortable are you with your Spanish skills?

Not comfortable ( )       Somewhat comfortable ( )   Very comfortable ( )

**Spanish is necessary for any internship placement. It is recommended for some interns to take a short intensive class prior to starting their internship or to reinforce the language skills necessary to complete the internship.**

**Would you like to enroll in Spanish language classes (at an additional cost)**

**Start date:** \_\_\_\_\_ **End date:** \_\_\_\_\_

**INTERNSHIP PLACEMENT**

Your answers to the following questions will help us to begin the placement process. Please provide us with as much relevant information as possible. Final placement and project design will be conducted upon arrival based upon interviews with CRINI and Host organization personnel.

Please state your reasons for wanting to participate in this program \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What skills/past experience will you bring to your internship? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What field (s) would you prefer to work in (select no more than two)

Gender \_\_\_\_\_ Health \_\_\_\_\_ Health education \_\_\_\_\_ Adolescents \_\_\_\_\_

Disabled children \_\_\_\_\_ Disabled adults \_\_\_\_\_ Elderly \_\_\_\_\_ Agriculture \_\_\_\_\_

Cooperatives \_\_\_\_\_ Economics \_\_\_\_\_ Marketing \_\_\_\_\_ Tourism/ecotourism \_\_\_\_\_

Street children \_\_\_\_\_ Children \_\_\_\_\_ Research \_\_\_\_\_ Domestic violence \_\_\_\_\_

Human rights \_\_\_\_\_ Health Care \_\_\_\_\_ Social Work \_\_\_\_\_ Environment \_\_\_\_\_

Natural Resources \_\_\_\_\_ National parks \_\_\_\_\_ Other (please specify) \_\_\_\_\_

Why are interested in working in this/these field(s)? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Why do you feel you are qualified to work in this/these field(s)? (remember motivations and interest are qualifications) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you have any previous experience in this/these field(s) professional, academic or other internship.

Please provide more detailed information in your resume \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe the type of work you imagine doing in Costa Rica in this/these field(s) \_\_\_\_\_

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Education (Beginning with most recent) \_\_\_\_\_

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Work experience \_\_\_\_\_

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Other skills \_\_\_\_\_

Hobbies and interests \_\_\_\_\_

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Do you have any health problems about which the CRINI Director or your host family should be informed (food restrictions, special medications, physical limitations or other special needs) if so explain

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**Housing**

Please check your housing preferences: for example a non smoking household, a family with or without small children, pets, etc.

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**TERMS AND CONDITIONS**

**Application and Payment Process**

After receiving your signed application, resume and letter of recommendation, we will begin the application review process. Upon careful review of your application, we will notify you if you have been accepted. This process usually takes one week to ten days.

Upon acceptance to the program you will receive an invoice for your \$300 non refundable deposit. We cannot begin the official placement process until we have received your deposit as guarantee of your participation in the program.

**Complete payment is due upon arrival. You can pay through wire transfer. Traveler checks, personal checks, credit cards and money orders are NOT accepted.**

There will be no refunds after the program has begun. In the event of a personal emergency, we will review the situation and may issue a partial refund.

**INTERN RESPONSIBILITIES AND EXPECTATIONS**

- Interns who do not display appropriate behavior, fail to comply with the rules of the host organization or that do not fulfill contracted work responsibilities will be dismissed without reimbursement of program fees.
- Airfare to and from the United States is at the expense of the participant or his/her family.

- Participants agree to work the full amount of time which they have registered. No changes to program are permitted once the program begun.
- Time off for travel during the contracted internship is not permitted.

**I have read and I agree to all above TERMS AND CONDITIONS**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**WAIVER OF LIABILITY**

All interns are required to be insured. Additional travel insurance can be purchased. It is recommended that interns purchase international traveler's insurance and/or an international student id card.

Costa Rica Internship Institute (CRINI) is not liable for any loss, illness or injury while you are in Costa Rica.

I have read and agree with the general terms as stated in this waiver of liability (sign below)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_